

## **LS10 Stamford fixing instructions for a double brick or standard cavity wall**

- 1) Cut a hole all the way through the front face of the brick wall 250mm wide x 80mm high. Cut a notch each side of the outer face approx 20mm wide x 15mm deep. This is to give clearance for the two nuts on the rear of the letter plate (see Fig 1).
- 2) Cut a hole in the rear course of bricks an additional 35mm lower (250mm x 115mm overall, see Fig 2)
- 3) Using the two 6mm bolts & washers attach the letter plate to the chute. Making sure the hinge is at the top. (Ensure they are properly attached but **DO NOT OVERTIGHTEN THE BOLTS.** (see Fig 3).
- 4) From inside the wall, position the back plate over the cut out and mark the 3 securing fixing hole positions. Remove the back plate and drill three 6mm holes, insert the plastic plugs.
- 5) On the wall side of the back plate put a generous bead of clear silicon, about 20mm in from the outer edges of the top, left and right-hand sides. (**NOT THE BOTTOM EDGE**) Also place a bead of silicon all around the chute hole about 10mm from the edge.
- 6) Now secure the back plate with the 3 wood screws provided.
- 7) From the front face of the wall, push the main letter chute through the cutout then attach the angled bracket with the 3 button head screws. (see Fig 3)
- 8) Push the lower plate through the chute and hook on to the lower front face of the chute. Pull back firmly into position. (See section Fig 4)
- 9) Hold the top of the chute horizontally against the top of the cutout in the back plate and using the 2.5mm hex key tighten the two 6mm grub screws up against the casting to tension the letter plate against the front face of the wall (**DO NOT OVER TIGHTEN**). Now run a small bead of silicon around the outer edges of the letter plate and brickwork.
- 10) Next step is to re-assemble the case and rear casting. Ensure that the neoprene channel seals are positioned around the edges of the case. Re-assemble the rear casting and case onto the front casting using the four long threaded studs, brass nuts and nylon washers.

*We recommend that a further bead of silicon be run around the top and two sides of the back plate against the brickwork (NOT THE BOTTOM EDGE)*

*For further advice please call 01493 753 288*

Fig 1

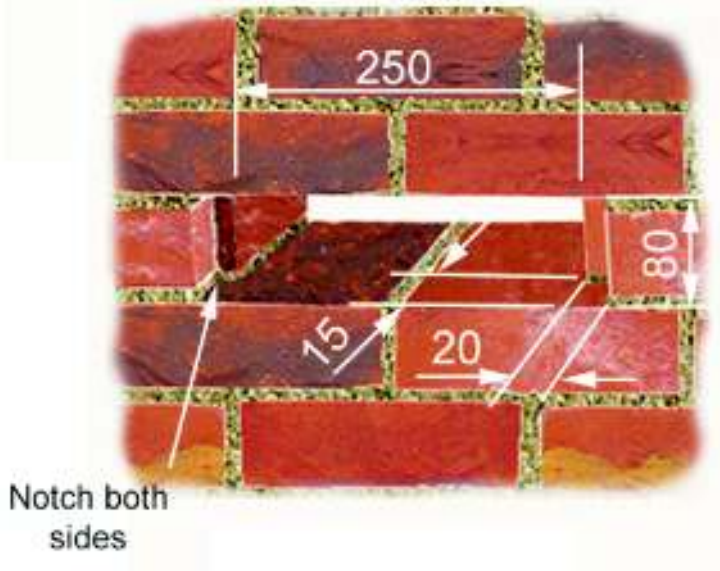


Fig 2

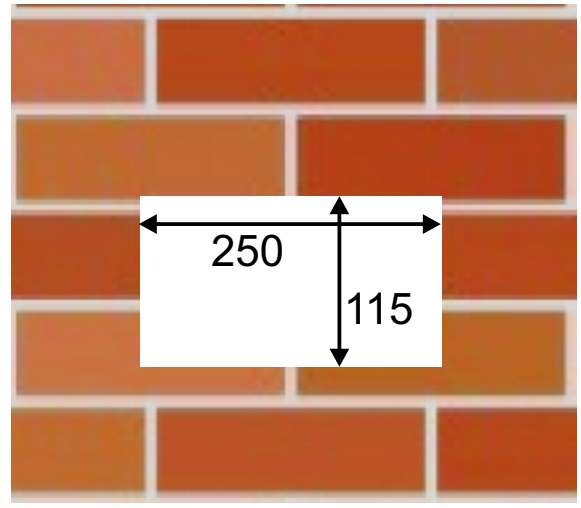
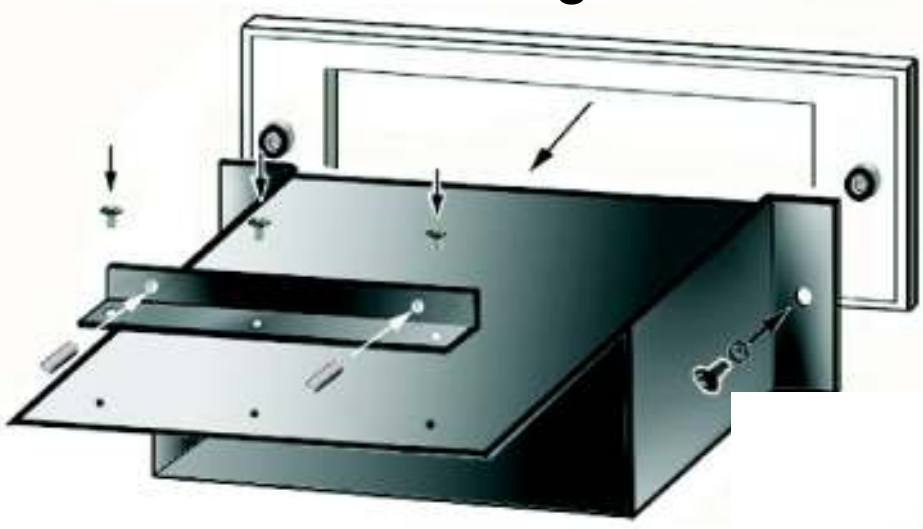


Fig 3



Chute Assembly

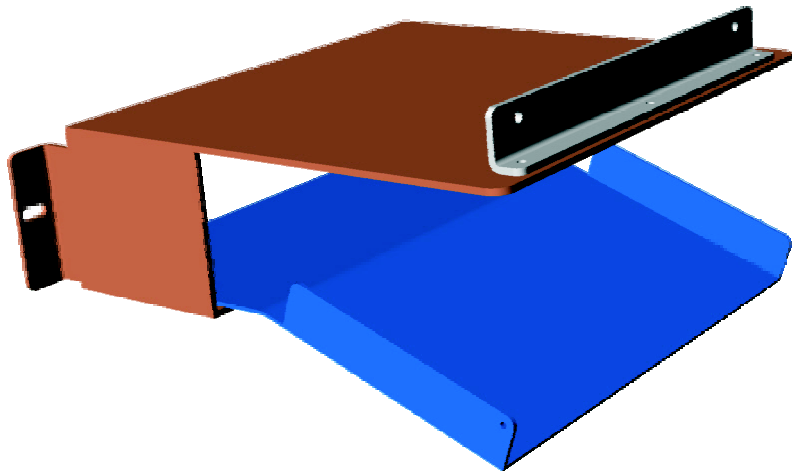


Fig 4

